

PUBLIC HEALTH NURSE

DEFINITION

Under general supervision, is responsible for rendering general professional public health nursing in homes, clinics, and other community settings; performs related duties as required.

EXAMPLES OF WORK (Any one position may not include all of the duties listed, nor do the examples cover all of the duties that may be performed.)

Provides health guidance and instruction and demonstrates nursing techniques to patients, families and caregivers;

Aids in the prevention and control of communicable diseases through education and epidemiological investigations and performs case follow-up;

Participates in immunization programs;

Participates in clinics, provides nursing services in community programs, and visits homes to provide nursing care and treatment under medical direction and/or nursing supervision;

Takes patient history, collects specimens, performs physical examinations, and provides treatment, counseling, and education;

Participates in staff in-service education;

Maintains records, prepares reports, and participates in audits, process improvement, and quality assurance programs;

Supervises the care given by other staff such as Licensed Practical Nurses, Medical Assistants, Homemakers, Outreach Workers, and Home Health Aides;

Participates in agency committees;

Coordinates agency services and community resources for patient care; coordinates home health care, hospice, and maternal/child health referrals with hospitals and other medical institutions; coordinates inter-disciplinary case conferences;

Assists in the assessment of the health of the community; promotes the wellness of the individual, family, and community; participates in community activities and public relations, as needed;

May provide nursing services for patients requiring specialized treatment such as pediatric, pre-natal, and enterostomal therapy;

May inventory and order vaccines and dispense medication and/or vaccines under standing orders of a physician;

May assist with writing clinical and/or nursing policies and procedures;

May precept new staff, nursing students, and other students from allied professional health areas.

MINIMUM QUALIFICATIONS

Possession of a valid State of Ohio license as a registered nurse or a valid Temporary Permit to practice nursing issued by the Ohio Board of Nursing.

Possession of a valid motor vehicle operator's license.

Some positions may require additional specialized training.

KNOWLEDGE, SKILLS AND ABILITIES

General knowledge of public health nursing principles and practices; general knowledge of the control, care and management of communicable disease and acute and chronic illness; general knowledge of the promotion of sexual, geriatrics, maternal, child, and/or nutritional health and immunizations; some knowledge of research methodology; ability to maintain good public relations; ability to maintain effective working relationships with physicians, staff members and patients; ability to supervise others; ability to write and speak effectively; ability to maintain accurate records and prepare reports; ability to analyze data and make recommendations; ability to evaluate teaching instruments and nursing practices.

Probationary Period: 365 Days
Examination: Noncompetitive

Class Code: 1639
Job Family: Health & Social Services
EEO Job Category: Professional
Compensation Plan: AFSCME
Salary: Range 30-32

Class established: 03-15-85
Current spec: 11-27-00
Commission action taken: Review/no change
Revise/Merge (PH Nurse Spec [1640] & PH Nurse Intake Coord [1641] 3/27/00)
Last reviewed: 11-28-05